



TOWN USE ONLY
Check# _____
Amt.: _____
#Spaces: _____
#Pictures: _____
Special Req: _____

Space Req. _____
Space Assign: _____

**HISTORIC OCCOQUAN
FALL ARTS AND CRAFTS SHOW
SEPTEMBER 29 & 30, 2012**
PLEASE TYPE OR PRINT LEGIBLY

FOOD VENDOR APPLICATION

COMPANY NAME: _____

CONTACT NAME: _____
Last First MI

PHONE: _____ CELL: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP CODE _____

E-MAIL ADDRESS (important!): _____

Description of vending unit and type of food: _____

Number of 10x10 spaces requested: _____ Have you exhibited in our show before? Yes__ No__.

APPLICATION CHECK LIST: HAVE YOU?...

- ____ Filled out the application completely and legibly?
- ____ Included **a menu and a picture** of your display while in operation?
- ____ Included a self-addressed, stamped (\$.88), business size envelope?
- ____ Included payment?
 - _____ Option 1 Pay Pal: \$475 plus \$10 Service Fee; Indicate Pay Pal confirmation # _____
Pay Pal link @ www.occoquancraftshow.com
 - _____ Option 2 Check or Money Order: \$475
- ____ Enclosed a separate, fully refundable check, \$200 clean-up security deposit?

Applications must be postmarked no later than June 1, 2012

Make checks or money orders payable to “**OCCOQUAN SPRING CRAFT SHOW**”

Mail to: Occoquan Spring Arts and Crafts Show, P. O. Box 258, Occoquan, VA 22125

Show Director will return your photos after the jury process and cash checks upon completion of show placement. **An accepted application is considered a commitment to the show. NO REFUNDS WILL BE MADE.**

FOOD VENDOR RULES:

- **Display must be self-contained. Vendors are responsible for their own display as well as water and electricity.**
- **Generators must be quiet and its cords may not cross streets or walkways.**
- **Vendors must provide refuse containers outside their display and dispose of trash as needed throughout the weekend. Dumpsters will be positioned at both ends of Mill Street and at the Town Hall end of Poplar Alley for vendor use.**
- **Vendors will be disqualified from future shows if their area is not kept clean.**
- **Vendors must pay a \$200, fully refundable clean-up deposit, which will be returned if vendor area is clean after tear down**
- **All parking, traffic and show rules apply.**
- **Vendors are responsible for all required Prince William County Health Dept permits and compliance with regulations.**

Please direct any inquires to Town of Occoquan Spring Arts and Crafts Shows, P.O. Box 258, Occoquan, VA 22125. For additional information call (703) 491-2168 or e-mail director@occoquancraftshow.com.

I have read and understand the attached rules and regulations. I agree not to hold the Town of Occoquan or any of its employees responsible for any injury, property damage, or theft of any kind, nor will I be a part to any legal action against anyone mentioned above. I also agree to be responsible for the collection of Virginia State Sales Tax.

SIGNATURE: _____ DATE: _____