



**HISTORIC OCCOQUAN  
 SPRING ARTS AND CRAFTS SHOW  
 JUNE 2 & 3, 2012**

PLEASE TYPE OR PRINT LEGIBLY

**FOOD VENDOR APPLICATION**

TOWN USE ONLY	
Check#	_____
Amt.:	_____
#Spaces:	_____
#Pictures:	_____
Special Req:	_____
_____	_____
Space Req.	_____
Space Assign:	_____

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

E-MAIL ADDRESS (important!): \_\_\_\_\_

Description of vending unit and type of food: \_\_\_\_\_

**Number of 10x10 spaces requested:** \_\_\_\_\_ Have you exhibited in our show before? Yes\_\_ No\_\_.

**APPLICATION CHECK LIST: HAVE YOU?...**

- \_\_\_\_ Filled out the application completely and legibly?
- \_\_\_\_ Included **a menu and a picture** of your display while in operation?
- \_\_\_\_ Included a self-addressed, stamped (\$.88), business size envelope?
- \_\_\_\_ Included payment?
  - \_\_\_\_\_ Option 1 Pay Pal: \$475 plus \$10 Service Fee; Indicate Pay Pal confirmation # \_\_\_\_\_
  - \_\_\_\_\_ Pay Pal link @ [www.occoquancraftshow.com](http://www.occoquancraftshow.com)
  - \_\_\_\_\_ Option 2 Check or Money Order: \$475
- \_\_\_\_ Enclosed a separate, fully refundable check, \$200 clean-up security deposit?

**Applications must be postmarked no later than February 15, 2012**

Make checks or money orders payable to “OCCOQUAN SPRING CRAFT SHOW”  
 Mail to: Occoquan Spring Arts and Crafts Show, P. O. Box 258, Occoquan, VA 22125  
 Show Director will return your photos after the jury process and cash checks upon completion of show placement. **An accepted application is considered a commitment to the show. NO REFUNDS WILL BE MADE.**

**FOOD VENDOR RULES:**

- Display must be self-contained. Vendors are responsible for their own display as well as water and electricity.
- Generators must be quiet and its cords may not cross streets or walkways.
- Vendors must provide refuse containers outside their display and dispose of trash as needed throughout the weekend. Dumpsters will be positioned at both ends of Mill Street and at the Town Hall end of Poplar Alley for vendor use.
- Vendors will be disqualified from future shows if their area is not kept clean.
- Vendors must pay a \$200, fully refundable clean-up deposit, which will be returned if vendor area is clean after tear down
- All parking, traffic and show rules apply.
- Vendors are responsible for all required Prince William County Health Dept permits and compliance with regulations.

Please direct any inquires to Town of Occoquan Spring Arts and Crafts Shows, P.O. Box 258, Occoquan, VA 22125. For additional information call (703) 491-2168 or e-mail [director@occoquancraftshow.com](mailto:director@occoquancraftshow.com).

**I have read and understand the attached rules and regulations. I agree not to hold the Town of Occoquan or any of its employees responsible for any injury, property damage, or theft of any kind, nor will I be a part to any legal action against anyone mentioned above. I also agree to be responsible for the collection of Virginia State Sales Tax.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_